

North Quadra Community Association
Minutes of an Executive Meeting
Held at Saanich Commonwealth place
Thur, 24 Mar, 2016

In Attendance:

Pres	Haji Charania
Sec	Stan Brygadyr
Treas	Sharron Waite
Directors-at-Large	Lauraine Derman Rita Haehnlein Arun Joshi Sharon Leonard Susan Marcotte Evelyn Woodward
Citizen Guest	Michael Moore

1. The Pres called the mtg to order at 1935 hrs. He made a motion nominating Michael Moore for membership on the Executive as a Director-at-Large.

moved	Haji	seconded	Stan	approved	unan
A second motion was made to approve the minutes of the last mtg(25 Feb).					
moved	Sharon	seconded	Sharron	approved	unan

2. Action Items from last mtg:

ongoing - Arun, website to include "open mtgs"; agenda item.
ongoing - Arun/Lauraine/Trevor, redesign the website; agenda item.
item 3b - Haji, Xmas Hill roadway comments to Planner/Developer; done.

3. New Business:

a. Website - Arun gave a review of the "northquadra.ca" website as he recently revised. Much discussion and a few minor amendments(always a "work-in-progress"!). A motion was made that the revised website was ready for "launch"!

moved	Lauraine	seconded	Susan	approved	unan
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b. AGM Preparations - Stan reviewed the "admin Order", copy attached. A motion was made to provide an honorarium of \$75 to the Church-of-the Nazarene.

moved	Sharron	seconded	Michael	approved	unan
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c. Newsletter - Lauraine reviewed numerous items; suggestions please. Stby for delivery service by about 25 April.

Action Lauraine

d. Xmas Hill Access Rd - Haji reviewed a mtg with Planner(Stan & Jeff attended). Comments forwarded to Planner & Developer.

e. EDPA - Haji advised on his presentation to Council. Council has chosen "option 2", retain and amend the current bylaw. A work-in-progress.

f. Governance - Haji reported that the Prov Gov't has hired a consultant to conduct a study.

g. Bike Squad - Haji advised that Cst Andy Stewart wishes to say a few words at the AGM.

4. The next mtg will be Thur, 28 Apr, 1930 hrs at Commonwealth Place.

5. The mtg was adjourned at 2120 hrs.



North Quadra Land Use Protection Association

Administrative Preparations For The Annual General Meeting (AGM).

Date/Venue	- Thursday, 12 May, 1930 hrs, Church-of-the-Nazarene
Nominating Committee	- Susan & Trevor
Guest Speaker/Subject (Hosting Duties)	- Saanich CAO (also a few "Bike Words" by Cst Stewart) Haji "the host"
Publicity(Saanich News)	- Lauraine Newsletter & Haji a Press release
Newsletter	- Lauraine
Venue Coordinator (security/key/set-up)	- Haji(keys? set-up 1900 hrs by "early-birds")
Venue Signs?	- Susan
Displays of Interest?	- Haji will review
Reception/Registration	- Sharron & Trevor
Financial/Receipts	- Sharron
Refreshments	- Lauraine
Last AGM Minutes	- Star
Agenda	- Haji
Reports Required	- President/Treasurer/ ?
Advertising Posters	- N/R
Auditors	N/R this year but coming next year(?)

Post Meeting Follow-Up

Pres; thankyou letter(s) to Guest Speaker(s).

Pres; Honorarium for the venue.

Treas; new(?) signatures at Bank; cheque signing(Pres/Treas/Sec).

Sec; Report for the Societies Act.

Treas; cheque for the Filing Fee for Societies Act. (#40) ?

Sec; Executive List to the Municipal Clerk.

Sec; Copy of the Constitution to new Executive Members.